

# Oakland Community College

2008-2009 COLLEGE ACADEMIC SENATE  
MINUTES OF December 11, 2008  
Auburn Hills Campus

The College Academic Senate was called to order at 3:20 p.m. by Chair Mary Ann McGee. The following individuals were present:

Auburn Hills:	S. Dry, J. Farrah, P. Harris, L. Huber, B. Konopka, G. Mays, S. Miller, R. Muro, L. Wallace, R. Ston, H. Tanaka, P. Dolly
Guests:	V. Anderson, T. Boozer, H. Broesamle, M. Clancy, J. Craft, P. Hale, M. Kersten-Hart, T. Khan, K. Miller, S. Miller, J. Mousty, M. Myers, P. O'Connor, A. Palmer, A. Racka, D. Swanson, K. Taylor-Yingling, K. Tiell
Student:	E. Parnam
District Office:	L. Appelt, J. Harper, C. Maze, L. Nadlicki, T. Meyer
Guests:	L. Crews, G. Harris, L. Huber, B. Montgomery
Highland Lakes:	E. Fett, S. Hanna, V. Kroll, J. Lobert, L. Mastin, K. Schulte, M. Ston, J. Weller, G. May
Guests:	T. Garcia, B. Moss
Orchard Ridge:	T. Baracco, J. Berry, M. Kokoszka, D. Levinson, M. A. McGee, V. McNiff, M. Pergeau, L. Roberts, N. Valenti, T. Walter, J. Shadko
Guests:	G. Faye, T. Ingram, S. Wells
Student:	C. Rudberg
Royal Oak/Southfield:	E. Abbey, D. Johnson-Bignotti, S. Labadie, M. K. Lawless, R. Nagler, C. Sanford-Brown, A. Sargeant, B. Stanbrough, S. Reif
Guests:	T. Wangler, S. Work

2) Acceptance of Agenda:

**MOTION: To accept the agenda as written. Seconded, passed.**

3) Approval of Minutes:

**MOTION: To approve the minutes of October 23, 2008 as written. Seconded, passed.**

4) Leadership:

- Chair Mary Ann McGee reported the following:
  - Senate Leadership discussed at their November meeting how the college is engaged in responding to the economic conditions in Southeastern Michigan. Historically, this is a very unique time at the institution. The average lay-off notice the Governor's office receives is around 3 a month. During the month of November, they received 29. OCC is trying very hard to respond to these students that are in need.

5) Presentation

- None

6) Old Business:

- Motion Re: Academic Dismissal

Shawn Dry presented the following motion on behalf of the AH Campus Senate that was lodged at October's CAS meeting:

**MOTION: The Auburn Hills Campus Senate moves that Academic Dismissal be removed from the catalog (p. 53) and from college procedure and be replaced with the following:**

**“A student who has returned from a one calendar year Academic Suspension and who earns a semester grade point average that is below 2.0 will again be returned to Academic Suspension status for one calendar year.” Seconded.**

Elaine Fett presented the following motion on behalf of the HL Campus Senate:

**Motion: The Senate moved to reject the Academic Dismissal motion from Auburn Hills and have Elaine Fett speak to the reasons at Leadership.**

Reasons:

- 1) The process hasn't been tested.
- 2) There is an appeals process a student can go through.
- 3) A recommendation was made to put a limit on the dismissal.
- 4) Some students deserve to be dismissed.

Discussion followed:

- The word “permanently” shouldn’t be in the catalog.
- There is an appeal process so it really doesn’t mean “permanently.”
- The type of student on academic suspension is most likely not the type to file an appeal.
- Most likely, it won’t do much good to give students another year off after they have already had one year off.

Mary Ann McGee reminded the Senate that the motion on the floor is to eliminate the permanent dismissal language from the catalog.

**The motion from AH Campus passed: 20 in favor; 17 against.**

7) New Business:

- Motion Re: Changes to the Course Substitution Form

Jennifer Craft presented the following motion on behalf of the Academic Standards Committee (a Course Substitution Request Form was attached to the motion):

**MOTION: The Course Substitution Form should be revised by whatever entity is responsible for the form to reflect the following:**

- 1. Add the discipline or department representative to the list of those receiving copies of the completed form.**
- 2. Require the dean signing the form to provide a written response explaining a decision that goes against the recommendations of either of the other signers.**
- 3. The counselor’s name should continue to be included on the form, but there should also be an area added so that the counselor could explain what advice (from simply supplying the form to discussing the likelihood of the request being approved) was given to the student regarding this request. It is clear that many have misunderstood the purpose of the counselor’s name being on the form in the past, but it is hoped that this change to the form would address that issue.**
- 4. “Remarks” should be changed to “rationale” to encourage all parties to explain their reasoning.**
- 5. The statement in the guidelines regarding the dean’s decision being final needs to be clarified so that it is understood that there is no appeal to the decision rather than that the dean’s decision overrides the other signatories’ opinions.**

**While the form and process seem to work well in most cases, these changes would, it is hoped, encourage improved communication amongst the concerned parties as well as documentation of the decisions made at each step.**

Discussion followed:

- People don’t understand how this form is to be used.
- It is a great idea to continue to include the counselor’s name on the form.

**The motion was seconded and passed.**

- Motion Re: College Food Services

Darlene Johnson-Bignotti presented the following motion on behalf of the RO/SF Campus Senate:

**MOTION: All OCC campuses should receive comparable food service choices.**

**Friendly Amendment: Operational hours of cafeteria should match campus hours. Seconded.**

Discussion followed:

- This is not a discussion about which campus has better food.
- Food choices are very limited if a person is vegetarian or vegan.
- Some campuses are being denied an essential service.
- If passed, this motion will be taken to the Chancellor as a recommendation from Senate.

**The motion passed.**

8) Open Discussion:

- College Response to Economic Conditions

**MOTION: To move to a committee of the whole for discussion of Economic Conditions. Seconded, passed.**

**MOTION: To dissolve the committee as a whole. Seconded, passed.**

9) Standing Committees:

- *Academic Master Plan/Shawn Dry*  
No report.

- *Academic Standards/Jennifer Craft*  
Jennifer Craft reported that a summary of the November 7<sup>th</sup> Academic Standards Committee meeting was available on the distribution table.

- *Curriculum/Mary Kay Lawless*  
Mary Kay Lawless presented the Consent Agenda.

**MOTION: To accept the Consent Agenda. Seconded, passed.**

- *Curriculum Review/Gail Mays*  
Gail Mays highlighted the minutes from the CRC meeting on December 5<sup>th</sup> as follows:
  - The Collision Automotive Repair (CAR) Program was reviewed.
  - The new review format was provided which included CRC Recommendations for Curriculum, Program Needs, and Program Considerations.
  - There are recommendations to the discipline contained in the report

- The recommendations go from Senate to the Chancellor (for further follow-up). This is part of the feedback loop that was passed at the October CAS meeting.

**MOTION: To accept CRC recommendations on the CAR Program. Seconded, passed.**

A recommendation was made that the Senators receive the “CRC Recommendations” before the CAS meeting so they have time to review the recommendations before a motion is made to accept the recommendations at the Senate meeting. Gail Mays agreed to send this information out before the CAS meetings.

- *Student Outcomes Assessment/Leslie Roberts*  
Leslie Roberts highlighted the “Student Outcomes Assessment Committee Academic Senate Report:”
  - SAGE week turnout was very successful – 1,150 students.
  - At the request of Senate Leadership, SOAC will give a 10 minute presentation at the January CAS meeting on the data gathered at Faculty Assessment Day in 2007 and 2008 for effective written communication and critical thinking, showing very briefly how the data might be used by faculty and how SOAC will use it to set benchmarks for those outcomes.
  - The Third Annual Faculty Assessment Days (FAD) will be held on Friday, March 20, 2009 and Saturday, March 28, 2009, both at the Auburn Hills Campus. Faculty were encouraged to attend.
- *TMC/Gladys Rockind*  
Kelly Taylor-Yingling reported on behalf of Gladys Rockind that an e-mail was sent to all faculty on Tuesday, December 9<sup>th</sup> in regard to the Call for Presenters for the 2009 Faculty Showcase that will be held on January 30<sup>th</sup>. If anyone is interested in participating, please contact Kerry Daniel or Kayla LaBlanc.

#### 10) Ad Hoc Committees:

- *Student Life/Lloyd Crews*  
Lloyd Crews reported that Student Life is an extremely important part of a student’s undergraduate experience. Six years ago, OCC put Student Life on the map. Because he will no longer be directly over Student Life and he doesn’t want the initiative overlooked, he recommended that Student Life be considered a Standing Committee of the CAS. Someone would continue to make monthly reports at the Senate meetings.

**MOTION: To consider making Student Life a Standing Committee of the CAS.**

**MOTION: To lodge the motion above for further discussion at the January Campus Senate meetings. Seconded, passed.**

The Senate thanked Lloyd Crews for all his work in this area.

- *General Education Outcomes/Gail Mays*  
Gail Mays reported that the form for GE proposals and balloting are on Infomart. The Checklist will be posted soon. Faculty should be working on moving from attributes to

outcomes. So far, there hasn't been a strong response and the Senate may be asked for help in this arena.

- *Transfer Degrees/*  
Mary Ann McGee announced that there will be a meeting scheduled in January.
- *Distance Learning/G. Rokind*  
Kelly Taylor-Yingling reported that the Distance Learning ad hoc committee was cancelled a second time and another meeting will be scheduled in January.

11) Administration:

- Chancellor Tim Meyer wished the Senate a great holiday season along with safe travel.
- CASSC Update  
Cathey Maze reported the following:
  - Almost 7,000 students have gotten a Google e-mail address. This is an effective way to communicate with students. Faculty were asked to encourage their students to go to online services and sign-up for an e-mail account.
  - The college is getting ready to do another CCSSE survey in the winter semester. The results from the first survey weren't as anticipated and they would like to run the survey again to obtain comparison data.

12) Community Comments:

- DO – Leanne Nadlicki reported that the deregistration scheduled for December 10<sup>th</sup> was postponed due to technical difficulties. The last day to pay was extended through December 11, 2008.
- HL – Sally Hanna reported that last Thursday at the OR Campus Kathryn Stewart-Hoffman did a presentation on an FSH course that she taught as a first year experience course. The presentation was very worthwhile. She recommended that the Senate consider Kathryn Stewart-Hoffman making a presentation at a Senate meeting because this topic has been discussed by Senate and this would be a great way to close the loop. **This will be an agenda item at the January Senate Leadership meeting.**
- DO – Janet Harper encouraged all faculty members to please turn their grades in on time. Late grades have an adverse effect on our students. She thanked the faculty for their cooperation in advance.

13) Adjournment:

Meeting adjourned: 4:30 p.m.

Respectfully submitted,

---

Nick Valenti, Secretary

---

Nancy K. Szabo, Recording Secretary