

Auburn Hills Campus Community Assembly
Tuesday, October 1, 2013 – 4:00pm-5:00pm, G240
Minutes

Campus Administration Announcements, Updates, Community Relations

Campus President Gordon May

Overview/Structure of Community Assemblies

Campus President Gordon May welcomed approximately 50 members of faculty and staff to the first meeting of the Auburn Hills Community Assembly. He reviewed the current meeting agenda and said future meetings are expected to follow a general outline designed to share information from the following areas:

One half to two thirds of the meeting time for:

- Campus administration announcements and updates
- Campus facilities, equipment and technology
- Student services, student life, diversity and inclusion
- Brief department presentation highlighting an area such as Enrollment Services, Counseling, Financial Aid, ACCESS, International Student Office, Academic Support Center, Library, Business Office, Bookstore (beginning in November)
- Discussion of planning proposals submitted ahead of time to G. May and H. Tanaka by the campus community

A minimum of one third of the meeting time for:

- Community comments, concerns, suggestions

OCC 50th Anniversary Celebration – See Janet Roberts' 9/30/13 email about this event, which will be celebrated in 2014 and 2015. Planning is underway and people are needed to submit ideas and help with the planning.

The Taste of Auburn Hills – OCC will be hosting the event here at the AH campus Thursday, October 10, 5:00pm-7:30pm in Building G. Adult tickets are \$30. See details and link to registration form at the OCC home page.

Relationships with Local Education, Business and Government Organizations – As the now permanent President of the Auburn Hills Campus, G. May has been meeting with local organizations to reinforce the traditional strong working relationships between the campus and local organizations. He has met recently with Executive Director Denise Asker of the Auburn Hills Chamber of Commerce and Interim Superintendent of Pontiac Schools Kelley Williams. He has accompanied Automation Alley Executive Director Ken Rogers on a tour of T Building and the robotics lab and will soon tour the campus with Chancellor Meyer, Auburn Hills City Manager Pete Auger and several Auburn Hills City Council members.

Dean of Campus Affairs Henry Tanaka

University Center – A new facility, an educational complex that incorporates four new structures in downtown Auburn Hills, celebrated its grand opening October 3 sponsored by the City of AH. It includes The Den, a remodeled log cabin, which is open and serving as a place for students to socialize and study and The University Center, which has two classrooms on the first floor—one very large (capacity 58 students) and one smaller. The partnering organizations will be able to offer college level classes in the classrooms. The

second floor will house Avondale Alternative online classes and also the United College Access Network (UCAN), which is a collaborative effort of area colleges, businesses and community service agencies, formed to create a college-going culture in the community. The complex will also include a residential building with 97 apartments and a parking structure

Taste of Auburn Hills – Six hundred to seven hundred people are expected to attend this event Thursday evening, October 10. Parking will be difficult that day. Lot 14 and part of the M-TEC lot will be closed all day, opening only for the evening event. Both floors of the student center will be closed with the exception of Public Safety, the Bookstore, Student Life and the Math/Science Lab. To compensate for the cafeteria closure, a reduced-price food option—hot dog, chips, pop for \$2—will be available 11:30am-1:00pm and 4:30-6:00pm in front of the Library, with a coffee station in the “garden room” of the C hallway. An email blast will be sent to alert students to plan to come early to find a parking place. H.T. thanked all who have been helping with landscaping and other preparations for the event.

Campus Facilities/Equipment/Technology

Email System Upgrade – D. Frezza said this upgrade is expected to begin in December and be finished in February 2014. We will stay on Microsoft Exchange but will be going to an updated version. This upgrade will allow for larger mailboxes (cheers from all); new mailbox size as yet undetermined.

Facilities Update – Jeff Ragle

- F Core construction is underway and is expected to be finished by the start of Winter Semester.
- The ASC has been relocated from upper G to lower B Building.
- T1 is now the home of the mechatronics program MAT2 and is no longer available for events or other academic use. Consequently G240 is booking fast and should be reserved as soon as possible to avoid losing out on space for larger events.
- The gazebo outside G Building was in poor condition and has been removed.
- Flooring and ventilation solutions are being considered before changing shelving in the chemistry storage room.
- A new e-mail address, AH Facilities, has been established in Outlook to be used for all room reservations and work orders.
- *Update to information given at this meeting: Facilities requests are to be emailed to Physical Facility and copied to the initiator's supervisor. The entire procedure and forms for secondary steps are available at InfoMart/Forms/keyword: physical facilities*

Student Services/Student Life/Diversity and Inclusion

Student Life – J. Lizardi

- Alina Fernandez - Castro's Daughter - An Exile's Memoir of Cuba – This event held September 23 was a great success. Over 300 people attended. The speaker was very pleased with her reception at the college.
- Student government has a full board for the first time in several years.
- Highlighted Events – See OCC home page for additional postings.
 - Oct. 16 Poetry Saves Lives: Poetry Festival, readings and workshops with visiting poets and student open mic, 12:00pm-3:00pm, G240
 - Oct. 17 Speaker Michael Blicher, “Speaking Through Action: How Service Impacts Our World, 11am, G240
 - Oct. 21 Audism: The Belief That “The Hearing” Are Superior, 11:00am, G240
 - Oct. 21 Opening Doors: Navigating through the IEP Process, 6:00pm, G240

Department Presentation

To begin at the November meeting

Campus Strategic Planning

G. May introduced College Brain Trust (CBT) Consultant Mike Brandy. His area of expertise is finance. He is visiting the college this week, trying to connect resource allocation process with planning processes. Results are expected in December; finds it a pleasure working with OCC.

Community Comments, Concerns, Suggested Solutions

Suggestion box – Have a suggestion box and respond to suggestions at the meetings. (Emailed – Linda Churchill)

Seating Needed – More student seating needed in hallway outside department offices at 3rd floor D. Have four benches with room for more. Students often seated on floor. (Emailed – M. Graziadei)

Events Flyers

– Need a better way to publicize campus and Student Life events. Need central locations for this information. Existing bulletin boards are not organized and maintained frequently enough or not designated exclusively for events information. Flyers are mounted on walls all over campus, rather than on bulletin boards. Handout flyers of various sizes are printed and distributed around campus and often not picked up by students (G. Mays).

– Post a list instead of individual flyers (?).

– Postings for past events are often not removed (A. Zirpoli).

J. Lizardi, Student Development Coordinator – Students are our first priority customers, so student workers are asked to post flyers in locations where they, as students, would notice them. We are a very active campus doing the best we can with limited assistance to publicize our many events to draw as many students, faculty and staff to them as possible.

– We can all help by removing any obsolete flyers we notice (D. Bayer).

– Post Student Life events on a campus social media site instead (J. Ragle).

M. Kersten-Hart – The college currently supports only one social media page for OCC; we are working on getting campus social media sites (M. Kersten-Hart).

Unnecessary Parking Lot Renovation

A year ago the pavement in Lot 9 was totally replaced before it appeared to be necessary (D. Luma).

J. Ragle – Contrary to how it may have appeared, the paving was not completely replaced; preventative maintenance was done to extend the life of the existing paving.

Dead Zones on Some College Cell Phones Hinder Communication

The first floor of Building B is a dead zone for Maintenance cell phones; often must go outside to communicate; would like to have better reception in that part of campus (A. Pace).

M. Freeman – Will look into getting a signal repeater that might help boost the antenna signal to alleviate the problem in that area.

Athletics – L. Huber expressed appreciation for support shown for our athletic teams and encouraged everyone to come out for our college athletic events; check the athletics web page for schedules and more information about the teams.

Farewell Reception – H. Tanaka invited all to attend a reception Friday at 1:00pm for Dave Ceci, who is leaving AH to take a position as Public Safety Sergeant at SF, and Tanya McFadden, who has accepted a position at Lansing Community College.

Signage

- Now that the Placement Office has moved, arrow on Circle Drive sign is pointing the wrong way (N. Dawson).
- Better signage needed in A hallway and elsewhere; students can't find their classrooms (L. Churchill).
- Need more no-speeding signs posted (L. Churchill).
- Sign needed at stairway door to 3rd floor, outside the Library (A. Palmer).

J. Ragle – We do what we can with signs; often people don't read them. Report specific needs to me. Google Maps should be available soon for users of smart phones – can be used to find classrooms.

Addition to Agenda Item – Request to add Economic and Workforce Development to the department presentation list (N. Dawson).

Raider One Card

- Need to expedite students getting cards, which are needed to make copies, check out library books, and exercise other options available through the card. Need more scheduled sessions for mobile unit to be available to take photos and issue cards, maybe more equipment and staffing to make additional sessions possible, sessions scheduled at new student orientation—whatever it takes to make this work better for students (A. Zirpoli).
- Photos can be submitted on line (M. Kersten-Hart).
- Photos submitted on line are often rejected and it can take up to five days to get the card after submission of photo on line (A. Zirpoli).

Post-Meeting Note: A new video posted a month or so ago on the Raider One web page further supports guidelines listed there. Photos are viewed one by one and only rejected when photo cannot be edited to conform to the guidelines. When rejected, an email is sent to the student explaining the reason for the rejection. Assistance can be obtained by calling the Raider One Office at 248.232.4400 or emailing raideronecard@oaklandcc.edu (B. Green)

Communication

Would like board meetings streamed live and available to faculty and staff (L. Churchill).

Would like a blog for discussing issues raised at Community Assembly meetings (L. Churchill).

Minutes of Community Assembly Meetings – Can information from Community Assembly meetings be made available to faculty, most of whom will not be available to attend (B. Isanhart)?

Post-Meeting Note: IT has added web pages to InfoMart under Committees & Minutes for Community Assembly agendas, minutes and meeting dates for all campuses.

Intramural/Extramural Sports – Would like to bring back these sport opportunities. Students want them, and external groups like Chrysler and Volkswagen employees would be willing to mentor or perform service learning in conjunction with such a program (S. Ogg)

Recording Secretary's Note: It is difficult to capture everything that is said and who said it in open discussions. My apologies if anything/anyone has been overlooked. To minimize this problem, we will have comment slips available for future meetings and ask that anyone who speaks complete one to assist me in preparing an accurate record of comments made (B. Green).

Next Meeting: Tuesday, November 5, 2013, 4:00pm-5:00pm, AH:G240.