



**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
October 15, 2013
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:03 p.m. by Vice Chair Sullivan.

1.2 Attendance

Present

Thomas Sullivan, Vice Chair
Shirley Bryant, Trustee
Christine O'Sullivan, Trustee
Sandra Ritter, Trustee

Absent

Daniel Kelly, Chair
Pamala Davis, Secretary
Thomas Kuhn, Treasurer

1.3 Approval of Agenda

Trustee Bryant MOVED item 2.1 Chancellor's Comments be addressed prior to 1.4 Public Comments.

AYES: Bryant, O'Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

Trustee Ritter MOVED to have Board Meeting Videos on InfoMart be placed on the agenda under New Business. Trustee Bryant seconded.

AYES: Bryant, O'Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

Trustee Ritter MOVED to approve the amended agenda. Trustee Bryant seconded.

AYES: Bryant, O'Sullivan, Ritter, Sullivan

NAYS: None

Motion Carried

2.1 Chancellor's Comments

Dr. Meyer noted we are going to have an extended presentation this evening around jobs. Part of what OCC brings to the community is an educated workforce. This conversation started last Thursday when Governor Snyder held a town hall meeting at our Orchard Ridge Campus to discuss jobs. Dr. Meyer introduced our three distinguished guests, Lisa Katz, Executive Director at Workforce Intelligence Network; Dan Hunter, Oakland County Deputy Director of Facilities Management; and Oakland County Executive Brooks Patterson who will all speak on "Community Talent Needs" for Oakland County.

Ms. Katz informed the Board that WIN is made up of nine community colleges in southeast Michigan and seven Michigan Works! Agencies whose goal is to create a cohesive and comprehensive talent system that helps employers find the talent they need for success. Some facts noted by Ms. Katz are 90.5 percent of the southeast Michigan regional workforce lives and works within a nine county area. There are approximately 112,780 business establishments within the region with approximately 2,316,202 workers. The top jobs are in advanced manufacturing, health care, information technology and retail, sales and hospitality.

Mr. Hunter reported Oakland County commission their second Skills Needs Assessment Project focusing on Advanced Manufacturing. One hundred fifty companies completed the survey. The most cited category of employees in the survey was for design, engineering, and engineering technicians. The top skill set cited within that category was CAD. He continued within the production jobs, top skills were blueprint reading, machine operation, quality standards, and CNC. The skilled trades revealed skills needed for blueprints, measurement and math. Skills for IT revealed software and application development. He concluded the majority of the skills needed for these occupations can be obtained right at OCC.

Mr. Patterson noted the emerging sectors project, Automation Alley, and our economic development efforts have created tremendous opportunities for workers in this county, but are counting on OCC to ensure they have the right skills. There are too many high tech jobs going unfilled today in IT and advanced manufacturing. Mr. Patterson stated we need OCC to do for advanced manufacturing and IT what they have done for healthcare – to provide excellent programs producing a steady stream of skilled workers for these industries. Mr. Patterson concluded OCC is a vital partner in ensuring the economic prosperity for Oakland County.

1.4 Public Comments/Petitions –

Geraldine Even, HL nursing faculty, shared several concerns regarding the nursing program.

Greta Nixon, a former OCC student, addressed the Board regarding the ceramics and nursing programs.

Kirstine Evans, a counselor at Highland Lakes, spoke about pre-requisite classes for the nursing program.

Robert Long, OR business faculty, talked about CBT report access and academic senate.

Emily McAllister, HL math faculty, reiterated her concerns from a previous Board meeting regarding the math program.

1.5 Student Presentation – None

1.6 Approval of September Board Meeting Minutes

1.6.1 Approval of September 17, 2013 Special Meeting Minutes

Trustee Bryant MOVED to approve the minutes of the September 17, 2013 special Board meeting. Trustee O’Sullivan seconded.

AYES: Bryant, O’Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

1.6.2 Approval of September 17, 2013 Regular Meeting Minutes

Trustee Ritter MOVED to approve the minutes of the September 17, 2013 regular Board meeting. Trustee Bryant seconded.

Trustee Ritter referenced page two of the minutes, second paragraph from the bottom of the page, wherein she suggested reviewing the recording from the previous Board meeting. She inquired if anyone had the opportunity to review it as she did not. Dr. Meyer replied he reviewed the ADN section of the recording and took notes. Trustee Ritter asked if the Board could receive a copy of the notes.

AYES: Bryant, O’Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

1.6.3 Approval of September 30, 2013 Special Meeting/Workshop Minutes

Trustee Bryant MOVED to approve the minutes of the September 30, 2013 special Board meeting/workshop. Trustee O'Sullivan seconded.

AYES: Bryant, O'Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

1.6.4 Approval of September 30, 2013 Special Meeting Minutes

Trustee Ritter MOVED to approve the minutes of the September 30, 2013 special Board meeting. Trustee Bryant seconded.

Trustee Ritter asked the minutes be changed to read: "Trustee Ritter stated she cannot vote in favor of the purchase for a variety of reasons, but her primary reasons are due to the lack of a business plan, facilities plan, and intent of usage for the property were not given to the Board."

AYES: Bryant, O'Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

2. CHANCELLOR'S REPORT

2.2 Staff Report – "Clery Act and Annual Security Report" – Terry McCauley, Public Safety Director

Mr. McCauley discussed OCC's 2013 Annual Department of Public Safety Report, which he distributed to the Board.

Trustee Ritter cited Community College Act 389.131 Monthly uniform crime reports and requested these monthly reports be submitted to the Board.

Trustee Ritter also inquired about the staffing of public safety officers at each site. Mr. McCauley responded OCC has 26 full-time officers, allowing for approximately five officers per campus.

2.1 Introduction of New Staff - None

3. ACADEMIC AND STUDENT AFFAIRS

3.1 Academic Senate Reports

College Academic Senate Chair Shawn Dry provided his monthly update to the Board.

3.2 Student Reports - Ms. Rabia Khan, Student Representative from the Auburn Hills Campus, reported on student life activities at the campuses.

3.3 Academic Initiatives – None

4. COLLEGE RESOURCES

4.1 Personnel Monitoring Report

4.1.1 The Board of Trustees reviewed the revised Personnel Monitoring Report.

4.1.2 Faculty Recommendations - None

4.2 Business and Finance

4.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

4.2.2 General Fund Budget Status Report

The Board had no questions regarding the General Fund Budget Status Report.

4.3 College Facilities

4.3.1 Demolition/Site Restoration

Highland Hall

Highland Lakes Campus

OCC Project No. PF-HL14-002

Dr. Meyer informed the Board after an initial meeting with the Waterford supervisor and planner, having the Waterford City Council tour the Highland Lakes Campus, and a meeting of the Waterford City Council, there were no objections to razing Highland Hall. City officials and council provided their support to proceed with the project.

Trustee Ritter inquired where will the \$1,400,000 come from for this project. Vice Chancellor of Administration Clarence Brantley said from the plant fund that deals with fixed assets and construction.

Trustee Ritter mentioned she was contacted by someone from the Oakland County Historical Society requesting history of this building be noted and pictures taken. Dr. Meyer asked any requests for photo documentation of Highland Hall be made in writing.

Dr. Meyer suggested the Board consider whether they wish to use Auch for this project or if they wish to take it out to bid.

4.3.2 The Board of Trustees reviewed the Progress Report – Construction Projects.

4.4 Contracts and Purchases

Trustee Ritter requested items 4.4.1 and 4.4.3 be removed for further discussion.

CONSENT CALENDAR – CONTRACTS AND PURCHASES

Items 4.4.2, 4.4.4, and 4.4.5 listed below on the Consent Calendar – Contracts and Purchases were enacted by one motion. No separate discussions of these items were requested.

Trustee Bryant **MOVED** to approve items 4.4.2, 4.4.4, and 4.4.5 on the Consent Calendar - Contracts and Purchases. Trustee Ritter seconded.

AYES: Bryant, O’Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

4.4.2 Web Design Project College-Wide

The Board of Trustees approved the use of Paskill, Stapleton, and Lord to provide Web Redesign Services at a cost not to exceed \$104,300.

4.4.4 Web Content Management System College-Wide

The Board of Trustees approved the use of the Web Content Management System from OmniUpdate for a period of three years at an annual cost not to exceed \$129,750.

4.4.5 ETAS, Inc. Economic and Workforce Development

The Board of Trustees approved the use of ETAS, Inc. for training services at a cost not to exceed \$85,000 for training delivered through June 30, 2014.

END OF CONSENT CALENDAR – CONTRACTS AND PURCHASES

4.4.1 Server Systems
College-Wide

Trustee Ritter MOVED the Board of Trustees approve the purchase of server equipment from AdvizeX Technologies, LLC at a cost not to exceed \$500,814. Trustee Bryant seconded. Trustee Ritter inquired if it was a good idea to utilize the same vendor for the server and storage – she stated it’s like putting all of your eggs in one basket. Vice Chancellor of Information Technologies Robert Montgomery replied both of these were competitively bid. Part of the bidding process includes evaluating a vendor’s longevity and stability and there is confidence with this vendor. He noted AdvizeX is not the manufacturer; they are the reseller of the equipment.

AYES: Bryant, O’Sullivan, Sullivan

NAYS: Ritter Motion Failed

4.4.3 Storage Area Network Solution
College-Wide

Trustee Ritter MOVED the Board of Trustees approve the purchase of storage area network equipment from AdvizeX Technologies, LLC at a cost not to exceed \$633,165. Trustee Bryant seconded. Trustee Ritter raised the same concerns as the 4.4.1 Server Systems item.

AYES: Bryant, O’Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

5 UNFINISHED BUSINESS - None

6 NEW BUSINESS

6.1 State of Michigan Appropriation Local Strategic Value Resolution

Trustee Bryant MOVED to approve the State of Michigan Appropriation Local Strategic Value Resolution. Trustee O’Sullivan seconded.

AYES: Bryant, O’Sullivan, Ritter, Sullivan

NAYS: None Motion Carried

6.2 Board Meeting Videos on InfoMart

Trustee Ritter stated she thought all of the recorded Board meetings were on InfoMart. Unable to locate the taped meetings, she reviewed the June 19, 2012 minutes. [Under 7.1 Board Member Reports and Comments it reads:

Trustee Bryant requested an update on cable broadcasts of the Board meetings as to what channels they are being shown on and any reaction to the broadcasts. Trustee Bryant also mentioned since the Board has all of the information before them it may be difficult for a viewer to follow along. Trustee Sullivan suggested all motions be read completely to assist the viewer in understanding the item being discussed.

Trustee Zimmerman asked why these meetings aren't being shown on the internet. Vice Chancellor of External Affairs Sharon Miller responded the Board did not charge them to do so, only to broadcast on cable. Trustee Ritter inquired about pod casting. Dr. Meyer responded the Board approved the televising, but not pod casting as mentioned by Trustee Zimmerman. Trustee Zimmerman requested information be provided to the Board regarding their decision on televising Board meetings.]

Trustee Ritter asked the meeting DVDs be placed on InfoMart or the College website. She would like to know if we have the capabilities of doing this and what the cost would be.

Trustee Bryant suggested IT report at the next Board meeting with this information. She also asked for an update on the cable stations as to what channels the Board meetings are shown and when.

Vice Chair Sullivan requested Administration place this item on next month's meeting agenda.

7 COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Trustee Bryant noted if we can ever get everyone using their iPads for the Board meetings, it would still be useful to have a hard copy agenda before them.

7.2 Organizations and Associations – There were no comments.

8 ADJOURNMENT

Trustee Bryant MOVED to adjourn the meeting, and Trustee O'Sullivan seconded.

AYES: Bryant, O'Sullivan, Ritter, Sullivan

NAYS: None

Motion Carried

Vice Chair Sullivan adjourned the meeting at 9:01 p.m.

Cherie A. Foster

Date

Thomas P. Sullivan, Vice Chair

Shirley Bryant, Trustee