



**BOARD OF TRUSTEES
REGULAR MEETING
MINUTES
May 17, 2010
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Chairperson Bryant who welcomed all staff and guests.

1.2 Attendance

Present

Shirley Bryant, Chairperson
Tom Kuhn, Trustee
Sandra Ritter, Trustee
Anne Scott, Trustee
Thomas Sullivan, Trustee

Absent

Anna Zimmerman, Vice Chairperson
Pamala Davis, Secretary

1.3 Approval of Agenda

Trustee Scott MOVED to approve the agenda. Trustee Ritter seconded.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan

NAYS: None

Motion Carried

1.4 Public Comments/Petitions

None.

1.5 Student Presentation

None.

1.6 Approval of Minutes

1.6.1 Approval of April 7, 2010 Special Board Meeting Minutes

Trustee Sullivan MOVED to accept the minutes of the April 7, 2010 Special Board Meeting. Trustee Scott seconded.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan

NAYS: None

Motion Carried

1.6.2 Approval of April 12, 2010 Regular Board Meeting Minutes

Trustee Scott MOVED to accept the minutes of the April 12, 2010 Regular Board Meeting. Trustee Sullivan seconded.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan

NAYS: None

Motion Carried

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

Millage Report

Dr. Meyer informed the Board that the Committee of Supporters of OCC engaged the services of Steve Mitchell and Mark Grebner in support of our millage. The Committee plans to kick off their external millage plans the first week of June. Dr. Meyer also advised the Board that there are a number of school boards passing resolutions in support of OCC's millage renewal at their public meetings.

Mary Ann Sheble

Dr. Meyer was pleased to announce that Mary Ann Sheblé, Dean of Libraries, was elected to a 4-year term on the Association of College and Research Libraries (ACRL) Board of Directors. A division of the American Library Association (ALA), ACRL is a professional association of academic librarians with a membership of over 12,000 members. This is quite an honor for Ms. Sheblé.

2010 Nightingale Award

Dr. Meyer had the honor of attending the 2010 Nightingale Awards for Nursing Recognition Dinner hosted by Oakland University School of Nursing. Dr. Nadia Boulos, Dean of Nursing and Health Professions & Technologies at the Highland Lakes campus, was presented with the prestigious 2010 Nightingale Award for Nursing Administration. Dr. Meyer shared with the Board a recorded acceptance speech by Dr. Boulos.

2010 OCC Commencement Ceremony

Dr. Meyer thanked everyone involved with this year's graduation ceremony for the outstanding job they did at commencement last Saturday.

2.2 Staff Reports

None.

2.3 Introduction of New Staff

None.

3. ACADEMIC AND STUDENT AFFAIRS

3.1 Academic Senate Reports

Mary Ann McGee, College Academic Senate Chair, reported that she was re-elected as College Academic Senate Chair for another year. Mary Ston was elected Vice Chair, and Marilyn Kokoszka was elected Secretary. Four new campus Senate Chairs were also elected.

3.2 Student Reports

Sherry Rietz, Student Representative from the RO/SF campus, updated the Board on a variety of the student activities at the campuses.

3.3 Academic Initiatives

Higher Learning Commission Report

Dr. Meyer stated that the report was completed and submitted to the Higher Learning Commission by its May 1st deadline. Dr. Meyer acknowledged those responsible for authoring and preparing the report: Dr. Jacqueline Shadko, Dr. Patricia Dolly, Dr. Martha Smydra, Cheryl Kozell, Nancy Showers, Mary Ann McGee, Cathy Rush, and Betty Green.

4. COLLEGE RESOURCES

4.1 Personnel Recommendations

Chair Bryant and Dr. Meyer acknowledged Margaret (Peggy) Powell who is retiring after 31 years of service as a paraprofessional with the Academic Support Center at the Auburn Hills campus. Ms. Powell stated it has been a wonderful 31 years.

Trustee Kuhn MOVED to approve the Personnel Recommendations. Trustee Sullivan seconded.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan

NAYS: None

Motion Carried

4.2 Business and Finance

4.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

4.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

4.2.3 2010-2011 General Fund Budget

Clarence Brantley, Vice Chancellor of Administrative Services, presented a revised budget to the Board based on an 11% increase in tuition consistent with other area community colleges, providing an additional \$3 million in revenue.

Trustee Sullivan MOVED that the Board of Trustees adopt the 2010-11 General Fund Budget in the amount of \$161,016,524 incorporating tuition rates effective in the Fall, 2010 semester of: \$66.70 per SCH In-district students, \$112.90 per SCH Out-of-district students, and \$158.40 per SCH Out-of-state students. Trustee Scott seconded.

Trustee Scott asked Mr. Brantley if we would still be low in our tuition compared to other Michigan community colleges. Mr. Brantley confirmed that whether this is passed or not, OCC has the lowest tuition rate.

Chair Bryant noted the 11% increase results in only an additional \$6.60 per credit hour.

AYES: Bryant, Ritter, Scott, Sullivan

NAYS: Kuhn

Motion Carried

4.3 College Facilities

CONSENT AGENDA – MAINTENANCE PROJECTS

Trustee Ritter requested item 4.3.2 be removed from the Consent Agenda for separate discussion.

Items 4.3.1 and 4.3.3 listed below on the Consent Agenda were enacted by one motion. No separate discussions of these items were requested.

Trustee Scott MOVED to approve items 4.3.1 and 4.3.3 on the Consent Agenda – Maintenance Projects. Trustee Ritter seconded.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan

NAYS: None

Motion Carried

- 4.3.1 The Board of Trustees approved to grant authority to the College's Construction Manager, George W. Auch Company, for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
HVAC Equipment Replacement/Interior Renovation Physical Education Building <u>Highland Lakes Campus</u> OCC Project No. PF-HL07-005	\$110,000

- 4.3.3 The Board of Trustees approved to grant authority to the College's Construction Manager, George W. Auch Company, for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Domestic Hot Water – HWR Connections <u>Southfield Campus</u> OCC Project No. PF-SF10-005	\$ 34,890

END OF CONSENT AGENDA – MAINTENANCE PROJECTS

- 4.3.2 Student Center Interior Renovation/Plaza Waterproofing
Building J
Orchard Ridge Campus
OCC Project No. PF-OR09-003

Trustee Ritter inquired if this is going to be the best solution for this project, as this area was waterproofed about ten years ago when it was previously repaired. Mr. Brantley said the new technology should be able to remedy this problem.

Trustee Sullivan asked if some preliminary planning had been done. Mr. Brantley replied that approximately \$25,000 has been spent on this project.

A motion was not entered for the vote.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan

NAYS: None

Majority Vote

The Board of Trustees granted authority to the College's Construction Manager, George W. Auch Company, for the purpose of entering into a construction contract for the following project:

<u>Project Name</u>	<u>Project Cost</u>
Student Center Interior Renovation/Plaza Waterproofing Building J <u>Orchard Ridge Campus</u> OCC Project No. PF-OR09-003	\$145,000

4.3.4 The Board of Trustees reviewed the Progress Report – Construction Projects.

4.4 Contracts and Purchases

CONSENT AGENDA – CONTRACTS AND PURCHASES

Trustee Kuhn requested that items 4.4.16 through 4.4.23 be removed from the Consent Agenda for separate discussion.

Items 4.4.1 – 4.4.15 listed below on the Consent Agenda were enacted by one motion. No separate discussions of these items were requested.

Trustee Ritter MOVED to approve items 4.4.1 through 4.4.15 on the Consent Agenda – Contracts and Purchases. Trustee Scott seconded.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan

NAYS: None Motion Carried

4.4.1 Bus Chartering Services Athletics Department

The Board of Trustees approved the use of Michigan Charters at a cost not to exceed \$65,951 for the 2010-2011 fiscal year.

4.4.2 Renewable Energy Mobile Unit Auburn Hills Campus

The Board of Trustees approved the use of Renewable Services, LLC to develop and build a Renewable Energy Mobile Unit at a cost not to exceed \$87,800.

4.4.3 Carolina Biological College-Wide

The Board of Trustees approved the use of Carolina Biological to provide various science products at a cost not to exceed \$50,000 for the 2010-2011 fiscal year.

4.4.4 Ward's Natural Science
College-Wide

The Board of Trustees approved the use of Ward's Natural Science to provide various science products at a cost not to exceed \$65,000 for the 2010-2011 fiscal year.

4.4.5 Fisher Scientific
College-Wide

The Board of Trustees approved the use of Fisher Scientific to provide various science products at a cost not to exceed \$65,000 for the 2010-2011 fiscal year.

4.4.6 Gordon Food Service
College-Wide

The Board of Trustees approved the use of Gordon Food Service to provide food and paper products at a cost not to exceed \$50,000 for the 2010-2011 fiscal year.

4.4.7 Grainger
College-Wide

The Board of Trustees approved the use of Grainger to provide general tools and supplies at a cost not to exceed \$60,000 for the 2010-2011 fiscal year.

4.4.8 Symantec Ghost and Antivirus Maintenance Agreement
College-Wide

The Board of Trustees approved the purchase of Symantec Ghost and Antivirus products and maintenance from Dell, Inc. at a cost not to exceed \$31,635 for fiscal year 2010-2011.

4.4.9 Versant English Test
Academic Services
College-Wide

The Board of Trustees approved the purchase of the Versant English Test from NCS Pearson, Inc. at a cost not to exceed \$48,006 for the 2010-2011 fiscal year.

4.4.10 Duplicating Services Equipment
College-Wide

The Board of Trustees approved a 48-month lease agreement with Konica Minolta for equipment, service, and supplies at a monthly cost not to exceed \$6,891.

4.4.11 Trainers and Training Services
Economic and Workforce Development

The Board of Trustees approved the use of Educated Business Resource Corporation at a cost mark-up not to exceed 6.5% for trainers and training services delivered through June 30, 2011.

4.4.12 Contract with TEK
Economic and Workforce Development – EDJT Grant

The Board of Trustees approved a contract with TEK at a cost not to exceed \$290,000 for training delivered through September 30, 2010.

4.4.13 Contract with TIBA
Economic and Workforce Development – EDJT Grant

The Board of Trustees approved a contract with TIBA at a cost not to exceed \$25,000 for training delivered through September 30, 2010.

4.4.14 Fresh Produce Distributor
Culinary Arts – Orchard Ridge

The Board of Trustees approved the use of Simon Leeman to provide fresh produce items at a cost not to exceed \$80,000 for the 2010-2011 fiscal year.

4.4.15 Fresh Seafood Distributor
Culinary Arts – Orchard Ridge

The Board of Trustees approved the use of Northern Lakes Seafood to provide fresh seafood at a cost not to exceed \$60,000 for the 2010-2011 fiscal year.

END OF CONSENT AGENDA – CONTRACTS AND PURCHASES

Trustee Kuhn MOVED to approve items 4.4.16 and 4.4.17. Trustee Sullivan seconded.

Trustee Kuhn inquired as to what is considered old for Apple computers and monitors and for digital pianos. Mr. Nick Valenti, OR campus faculty, responded that the Apple computers are on a four-year cycle.

Trustee Kuhn inquired as to what happens to the old computer equipment and digital pianos. Mr. Brantley responded that the computer equipment goes into a public warehouse resale put on by OCC. Mr. Brantley was unsure as to what happens to the digital pianos and will obtain answers to this question as well as to what the life of a digital piano is for Trustee Kuhn.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan

NAYS: None

Motion Carried

4.4.16 Apple Computers and Monitors
Orchard Ridge Campus

The Board of Trustees approved the purchase of the 25 Apple Mac Pro computers from Apple Computer at a cost not to exceed \$75,153.

4.4.17 Digital Pianos
Orchard Ridge Campus

The Board of Trustees approved the purchase of 17 replacement digital pianos from Evola Music at a cost not to exceed \$33,405.

Trustee Kuhn MOVED to approve items 4.4.18 through 4.4.23. Trustee Sullivan seconded.

Trustee Kuhn inquired as to the purpose of affiliation agreements. Mr. Brantley stated that these agreements allow our students to train at the facilities noted in the agreements.

Trustee Sullivan inquired if there is any liability associated with this training. Mr. Brantley responded that there is, and OCC's risk management policy covers the students.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan

NAYS: None

Motion Carried

4.4.18 Affiliation Agreement with the Charter Township of Oakland
Emergency Medical Technology Program
Auburn Hills Campus

The Board of Trustees approved the College entering into an agreement with the Charter Township of Oakland, 4393 Collins Road, Rochester, Michigan 48306, and authorized the Chairperson to execute the agreement.

4.4.19 Affiliation Agreement with the West Bloomfield Fire Department
Emergency Medical Technology Program
Auburn Hills Campus

The Board of Trustees approved the College entering into an agreement with the West Bloomfield Fire Department, 5425 W. Maple, West Bloomfield, Michigan 48322, and authorized the Chairperson to execute the agreement.

4.4.20 Affiliation Agreement with HealthQuest Physical Therapy
Exercise Science and Technology Program
Highland Lakes Campus

The Board of Trustees approved the College entering into an agreement with HealthQuest Physical Therapy, 3009 S. Baldwin Road, Lake Orion, Michigan 48359, and authorized the Chairperson to execute the agreement.

4.4.21 Affiliation Agreement with Chelsea Community Hospital-
St. Joseph Mercy Health System
Surgical Technology Program
Southfield Campus

The Board of Trustees approved the College entering into an agreement with Chelsea Community Hospital-St. Joseph Mercy Health System, 775 South Main Street, Chelsea, Michigan 48118, and authorized the Chairperson to execute the agreement.

4.4.22 Affiliation Agreement with Doctor's Hospital of Michigan
Surgical Technology Program
Southfield Campus

The Board of Trustees approved the College entering into an agreement with Doctor's Hospital of Michigan, 461 West Huron, Pontiac, Michigan 48341, and authorized the Chairperson to execute the agreement.

4.4.23 Affiliation Agreement with Mt. Clemens Regional Medical Center
Surgical Technology Program
Southfield Campus

The Board of Trustees approved the College entering into an agreement with Mt. Clemens Regional Medical Center, 1000 Harrington Boulevard, Mt. Clemens, Michigan 48043, and authorized the Chairperson to execute the agreement.

5 UNFINISHED BUSINESS

5.1 Purchasing Policy 3.4.2 (Second Reading)

Trustee Scott MOVED to approve the revisions to Policy 3.4.2. Trustee Sullivan seconded.

Trustee Kuhn proposed the following friendly amendment in section N for the sentence to read: "Waiver or modification of the provisions of this policy may only be approved by the Board of Trustees."

Under section L, Trustee Kuhn asked what "prevailing wage" is. Mr. Brantley stated that it is the wage dictated by the State.

Under section I, Trustee Kuhn MOVED to amend paragraph 2 be rewritten as follows:

“In cases where delaying an emergency purchase of \$50,000 or more until the next regularly scheduled Board meeting or until a special meeting is called would result in a material undue expense, or in cases of an emergency*, the Chancellor will inform the Board of the need to proceed with a purchase and request the Board Chairperson or his/her alternate’s approval. A special meeting of the Board will be called if reasonably possible. If a special meeting cannot be scheduled because of the urgency of the situation, all Board members shall be notified of the emergency requirement and that approval is being given by the Board Chair or his/her alternate. Members of the Board shall be notified of the final disposition of the purchase and its approval immediately.”

Trustee Ritter requested quarterly reports. Chair Bryant noted under section III B 8, it states that quarterly reports will be provided to the Board.

Mr. Brantley sought clarification that if an emergency arose that required immediate attention before a meeting could be scheduled by the Board that the emergency would be able to be addressed promptly. Chair Bryant assured him this was the Board’s intent.

The two friendly amendments were voted on.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan

NAYS: None Motion Carried

The original motion was voted on as amended.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan

NAYS: None Motion Carried

5.2 Travel and Expense Policy (Second Reading)

Trustee Sullivan MOVED to approve the Travel and Expense Policy as amended. Trustee Kuhn seconded.

Trustee Sullivan MOVED to amend the policy with the changes noted in red on the Travel Policy handout. Trustee Kuhn seconded.

Under 1.6.5 Board Member Travel Expenses Policy, Trustee Sullivan proposed that the number of out-of-state trips be changed from 3 to 2. Trustee Ritter responded that she thought 3 trips was reasonable as there are some Board members who require additional leadership training than others.

AYES: Bryant, Kuhn, Scott, Sullivan

NAYS: Ritter Motion Carried

Trustee Sullivan MOVED to amend section I to read “Reimbursement for meal expenses will be made to trustees whose travel requests are pre-approved. Meals shall be reimbursed based on the current per diem MIE (meals and incidental expenses) rate allowed by the IRS based on geographical areas published by the U.S. General Services Administration. Incidental expenses are described as: fees and tips given to porters, baggage carriers, bellhops, hotel maids, etc. Trustee Kuhn seconded.

Chair Bryant asked what other OCC administrators do. Dr. Meyer responded that the College does have a stated per diem, but often receipts are used when less than per diem.

Trustee Kuhn noted that the amendment merely adds incidental expenses on a per diem as the current policy notes that meals are per diem.

A vote was taken on the amendment to section I.

AYES: Bryant, Kuhn, Sullivan

NAYS: Ritter and Scott Motion Failed

Trustee Sullivan MOVED to amend the last sentence in paragraph K to read: “All transportation expenses shall be supported by a receipt.” Trustee Kuhn seconded.

AYES: Bryant, Kuhn, Sullivan

NAYS: Ritter and Scott Motion Failed

Trustee Sullivan MOVED to amend the second sentence in paragraph P to read: “Such expenses must be submitted with receipts ...” Trustee Kuhn seconded.

Chair Bryant asked if the rest of the College staff are required to submit a receipt for reimbursement. Dr. Meyer responded for specific expenses the College policy does not require a receipt.

AYES: Bryant, Kuhn, Sullivan

NAYS: Ritter and Scott Motion Failed

The original motion was voted on with the amendment.

AYES: Bryant, Kuhn, Scott, Sullivan

NAYS: Ritter Motion Carried

5.3 Investment (CDs)

Trustee Sullivan MOVED that the Board of Trustees approve the College to only invest in CDs at banks with at least a 3 ½ star (good) rating. The transfer of these funds will occur at the maturity date of the CDs in question. Trustee Kuhn seconded.

Trustee Scott asked for clarification about when CDs would be moved from banks with lower than 3 ½ stars (as rated by Bauer Financial).

Trustee Sullivan requested a friendly amendment to change the wording in the motion from 3 ½ star (good) rating to 3 star (adequate) rating (as rated by Bauer Financial).

Trustee Sullivan stated that some of the banks we have CDs in are rated problematic. (1) We should not exceed our \$250,000 FDIC limit that we have in our investment policy. (2) We should not keep the taxpayers' money in institutions that are troubled or are having problems. Trustee Sullivan requested a CD be played from WXYZ Action News at 6 (March 25, 2010) entitled "Michigan Banks in Trouble." The newscast listed troubled area banks, two of which OCC invests with.

Trustee Kuhn addressed Trustee Scott's earlier inquiry. If a bank where we have investments drops to a lower rating, the CDs would not be transferred until the CD reached maturity to avoid any penalties.

Trustee Kuhn requested an additional friendly amendment, as earlier suggested by Trustee Sullivan, to read "...invest in CDs at banks with at least a 3-star (adequate) rating by Bauer Financial or specific approval of the Board." Trustee Sullivan seconded.

After the CD was played, Trustee Sullivan stated that trustees have a fiduciary responsibility. If any of our constituents knew money was in troubled institutions, especially with the upcoming millage, they may question the Board's stewardship.

Trustee Ritter doesn't feel that this motion covers the Board's intent. She felt additional information was needed that the Board was going to be a part of working with Mr. Brantley to design a policy that addresses those things that we are trying to cover.

Trustee Sullivan stated that if this motion passes, Mr. Brantley could take the expired CDs to any bank with at least an adequate rating and invest.

Chair Bryant called for a vote on the original motion with the amendment: "The Board of Trustees approve the College to only invest in CDs at banks with at least a 3-star (adequate) rating by Bauer Financial or specific approval of the Board. The transfer of these funds will occur at the maturity date of the CDs in question."

AYES: Bryant, Kuhn, Scott, Sullivan

NAYS: Ritter

Motion Carried

6 NEW BUSINESS

6.1 Resolution in Support of Farmington/Farmington Hills Pledge for Success

Trustee Ritter MOVED that the Board of Trustees adopt the Resolution in Support of Farmington/Farmington Hills Pledge for Success and authorize the Board Secretary to execute same. Trustee Sullivan seconded.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan

NAYS: None

Motion Carried

7 COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

Trustee Ritter attended the AACC Conference in Seattle. She reported that the focus of the majority of the workshops she attended was on sustainability; i.e., environmental or leadership. Trustee Ritter distributed various handouts to the Board. Trustee Ritter stated it was a great conference and gave her the opportunity to become revitalized with a better understanding of our College.

7.2 Organizations and Associations

No report.

Trustee Scott MOVED for the Board to go into Closed Session for the purpose of receiving an update on labor negotiations. Trustee Kuhn seconded.

Chairperson Bryant requested a roll call be taken at 8:22 p.m. to go into Closed Session for the purpose of receiving an update on labor negotiations.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan

NAYS: None

Motion Carried

The Board of Trustees returned to Open Session after adjournment of the Closed Session at 8:42 p.m.

8 ADJOURNMENT

Trustee Sullivan MOVED to adjourn the meeting, and Trustee Scott seconded.

AYES: Bryant, Kuhn, Ritter, Scott, Sullivan

NAYS: None

Motion Carried

Chairperson Bryant adjourned the meeting at 8:43 p.m.

Respectfully submitted,

Cherie A. Foster

Date

Shirley J. Bryant, Chairperson

Anna M. Zimmerman, Vice Chairperson



OAKLAND COMMUNITY COLLEGE®

ACTION

BOARD AGENDA ITEM 4.1
May 17, 2010

PERSONNEL RECOMMENDATIONS

APPROVED: OCC Board of Trustees on May 17, 2010

Margaret Carroll

May 18, 2010

CLASSIFIED – FULL-TIME

Appointment

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Salary</u>	<u>Benefits Cost*</u>	<u>Effective</u>	2009-2010 Fiscal Year <u>Budget</u>
Pocisk, Jonathan M.	Applied & Engineering Technology Paraprofessional – Auto (replacement due to employee resignation)	AH	\$18.53/hr.	\$18,308	6/07/10	X

CLASSIFIED – FULL-TIME

Promotion / Transfer

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Salary</u>	<u>Benefits Cost*</u>	<u>Effective</u>	2009-2010 Fiscal Year <u>Budget</u>
Colon, Sherri L.	Auxiliary Services Bookstore Assistant (replacement due to employee promotion)	HL	\$22.06/hr.	\$21,795	06/01/10	X

*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.50% of annual base salary per the College budget

CLASSIFIED – FULL-TIME

Transfer

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Salary</u>	<u>Benefits Cost*</u>	<u>Effective</u>	2009-2010 Fiscal Year <u>Budget</u>
Gilbert, Maureen C.	Culinary Studies Institute Secretary (replacement due to employee promotion)	OR	\$16.47/hr.	\$16,272	06/01/10	X
Lepard, Timothy J.	Information Technologies Media Services Technician (replacement due to employee retirement)	OR	\$24.58/hr.	\$24,285	05/24/10	X

*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.50% of annual base salary per the College budget

CLASSIFIED – PART-TIME

Appointment

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Salary</u>	<u>Benefits Cost*</u>	<u>Effective</u>	2009-2010 Fiscal Year <u>Budget</u>
Mullen, Brian C.	BIS/CIS Paraprofessional (replacement due to employee retirement)	RO	\$18.53/hr.	\$4,739	6/07/10	X

CLASSIFIED – PART-TIME

Recommendation for Leave of Absence Without Pay
(contractually required)

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Salary</u>	<u>Benefits Cost*</u>	<u>Effective</u>	2010-2011 Fiscal Year <u>Budget</u>
Schirmer, Sunni D.	Children's Center Child Care Assistant (part-time)	RO	\$17.47/hr	\$4,468	01/10/11 to 05/09/11	X

*Note: The average cost of FICA, retirement and fringe benefits for part-time employees is 24.59% of annual base salary per the college budget

PUBLIC SAFETY – FULL-TIME

Appointment

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Salary</u>	<u>Benefits Cost*</u>	<u>Effective</u>	2009-2010 Fiscal Year <u>Budget</u>
Hubert, Kenneth G.	Public Safety Public Safety Officer (replacement due to employee leave of absence)	CW	\$20.39/hr.	\$20,145	05/18/10	X

**PUBLIC SAFETY – FULL-TIME
GRANT-FUNDED**

Appointment

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Salary</u>	<u>Benefits Cost*</u>	<u>Effective</u>	2009-2010 Fiscal Year <u>Budget</u>
Gajek, Melissa A.	Public Safety Public Safety Officer (replacement due to employee resignation)	CW	\$20.39/hr.	\$20,145	05/18/10- 05/17/11	X

*Note: The average cost of FICA, retirement and fringe benefits for full-time employees is 47.50% of annual base salary per the College budget

SEPARATIONS

<u>Name</u>	<u>Department</u>	<u>Campus</u>	<u>Effective</u>	<u>Reason for Separation</u>
Blosser, Charles R. (07/15/69)	Humanities Teaching Faculty	RO	08/31/10	Retirement
Cerda, Lennie D. (01/04/88)	Buildings & Grounds Custodian	AH	06/30/10	Retirement
DeGeorge, Darlene R. (09/04/79)	Enrollment Services Student Services Specialist	HL	06/30/10	Retirement
Lothman, Meta A. (05/01/69)	Behavioral Sciences Teaching Faculty	HL	06/30/10	Retirement
Poquette, Sherrill A. (02/23/82)	Buildings & Grounds Group Leader Custodial & Grounds	HL	06/30/10	Retirement
Powell, Margaret A. (06/20/79)	Academic Support Center Paraprofessional	AH	07/31/10	Retirement