



**BOARD OF TRUSTEES
REGULAR MEETING
June 20, 2005
Oakland Community College
2480 Opdyke Road
Bloomfield Hills, MI 48304**

1. GENERAL FUNCTIONS

1.1 Call to Order and Welcome

The meeting was called to order at 7:00 p.m. by Chairperson Wangler who welcomed all guests and staff members.

1.2 Attendance

Present

John Wangler, Chairperson
Anne Scott, Vice Chairperson
Phillip Abraham, Secretary
Pamala Davis, Trustee
Thomas Kuhn, Trustee
Janice Simmons, Trustee

Absent

Sandra Ritter, Trustee

1.3 Public Comments/Petitions

None

1.4 Student Presentation

None

1.5 Review of Minutes

1.5.1 Review of Minutes 5/16/2005 Regular Board Meeting

The Minutes of the 5/16/2005 regular board meeting were approved as submitted.

2. CHANCELLOR'S REPORT

2.1 Chancellor's Comments

The chancellor made the following comments:

- Dr. Sharon Blackman is leaving OCC to become the president of

Brookhaven College in Dallas, Texas. We will all miss her energy, commitment, collaborative spirit, and willingness to be a leader. An official College “bon voyage” is scheduled for June 30 at the Auburn Hills Campus.

- Doug Riddering, counselor at the Auburn Hills Campus is OCC’s Diversity Champion for 2005. We congratulate him for his outstanding efforts to maintain our international exchange program with Oaxaca, Mexico, and for his assistance in helping international students with the challenges of living away from family.
- Highland Lakes Campus President Gordon May, along with seven OCC students attended the Salzburg Seminar May 29 – June 4, 2005. The students will make a presentation to the Board in the fall.
- Approximately 1,000 students attended the commencement ceremony at the Palace of Auburn Hills on June 17. Trustees Wangler, Ritter, Scott and Simmons participated in the event along with Pat Dohany, OCC’s outstanding alumnus; Bill Emerson the commencement speaker; Mohammed Zaid, our student speaker; Academic Senate Vice Chair Mary Ston; and the College Officers.
- Thirty-five cadets graduated from the Oakland Police Academy on June 10. Trustees Wangler, Scott, and Simmons participated along with Auburn Hills Campus President, Sharon Blackman.
- A 30-member OCC team participated in the annual Race for the Cure on June 11.
- The staff of the Royal Oak Child Care Center prepared the art work in honor of National Children’s Day on display at District Office.
- Chancellor Spangler attended the Mackinac Island Policy Conference where 1,700 business, community, political, and educational leaders met to discuss a wide range of topics pertinent to Michigan.
- A health academy aimed at high school juniors and seniors interested in nursing will be held at the Southfield Campus this summer.
- The Royal/Oak Southfield Campuses participated in “100 Days to Health,” a community project sponsored by the city of Southfield and Providence Hospital. The event includes health screenings and a fitness expo where OCC students will provide health assessments and promote the College.
- The 2nd Annual SUCCESS Program, a partnership with Farmington Public Schools, will be held at the Orchard Ridge Campus. The program provides students who have completed the 10th grade training to develop future career paths and higher college education.

2.2 Staff Reports

None

2.3 Introduction of New Staff

None

3. COLLEGE RESOURCES

3.1 Personnel Recommendations

Trustee Simmons MOVED and Vice Chairperson Scott seconded approval of the Personnel Recommendations.

AYES: Wangler, Scott, Davis, Simmons

NAYS: Abraham, Kuhn Motion Carried

The Board of Trustees approved the following personnel recommendations: the reclassification/transfer of Edward Callaghan (AH/RO) Business Department Teaching Faculty from President, OR; the faculty appointment of Karen Lee (RO) Mathematics; the administrative staff-non-exempt reclassification of James Berry (OR) Academic and Student Services Dean; the management staff-grant funded extension of a temporary appointment of Jessica Jenson (AH) Workforce Development Services Project Manager; the management staff-non-exempt recommendation for unpaid leave of absence of Sarah Rowley (CW) purchasing and auxiliary services Manager of Print, Mail and Distribution Services; the reclassification/transfer of James Frost (RO) to Financial Aid Specialist from Paraprofessional, IIC, OR; the classified promotion/transfer of Doree Nowack (OR) IIC Paraprofessional; the classified transfer of Staci Cohen (HL) Bookstore Assistant; the classified transfer of Maureen Doppke (SF) Academic and Student Services Administrative Specialist; the reclassification/transfer of Cathryn Burrill (HL) Child Care Assistant; the separation of Curtis Anderson (OR) History Teaching Faculty.

3.2 Business and Finance

3.2.1 Treasurer's Report

The Board of Trustees reviewed the Treasurer's Report.

3.2.2 General Fund Budget Status Report

The Board of Trustees reviewed the General Fund Budget Status Report.

3.3 College Facilities

CONSENT AGENDA – MAINTENANCE PROJECTS

Items 3.3.1 – 3.3.2 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the chancellor so requests, in which event the item will be removed from the general order of business and voted on separately.

Trustee Kuhn requested items 3.3.1 and 3.3.2 be discussed separately.

Trustee Simmons MOVED to approve item 3.3.1 and Vice Chairperson Scott seconded.

AYES: Wangler, Scott, Davis, Simmons

NAYS: Abraham, Kuhn Motion Carried

- 3.3.1 College-Wide Deferred Maintenance Project
Pedestrian Bridge Restoration
Auburn Hills Campus
OCC Project No. PF-AH05-017

The Board of Trustees granted authority to the College's Construction Manager, George W. Auch Company, for the purpose of entering into a construction contract for the following project:

| <u>Project Name</u> | <u>Project Cost</u> |
|--|---------------------|
| Pedestrian Bridge Restoration Buildings D/F Auburn Hills Campus OCC Project No. PF-AH05-017 | \$72,400 |

Vice Chairperson Scott MOVED to approve item 3.3.2 and Trustee Davis seconded the motion.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Simmons

NAYS: None Motion Carried

- 3.3.2 College-Wide Deferred Maintenance Project
Exterior Foundation Waterproofing
Buildings E, F, G, and L
Orchard Ridge Campus
OCC Project No. PF-OR05-007

The Board of Trustees granted authority to the College's Construction Manager, George W. Auch Company, for the purpose of entering into a construction contract for the following project:

| <u>Project Name</u> | <u>Project Cost</u> |
|--|---|
| Exterior Foundation Waterproofing Buildings E, F, G, and L Orchard Ridge Campus OCC Project No. PF-OR05-007 | <i>Previously Approved</i> \$291,500 <i>Proposed Increase</i> <u>40,800</u> <i>Revised Total Cost</i> \$332,300 |

END OF CONSENT AGENDA – MAINTENANCE PROJECTS

- 3.3.3 Progress Report – Construction Projects

The Board of Trustees reviewed the Progress Report – Construction Projects.

CONSENT AGENDA – CONTRACTS AND PURCHASES

Items 3.4.1 – 3.4.4 listed below on the Consent Agenda are considered to be routine by the Board and will be enacted by one motion. There will be no separate discussions of these items unless a Board member or the chancellor so requests, in which event the item will be removed from the general order of business and voted on separately.

Trustee Davis MOVED to approve items 3.4.1 – 3.4.4 with one motion. Trustee Simmons seconded the motion.

Trustee Kuhn requested item 3.4.2 be removed from the consent agenda and voted on separately.

Vice Chairperson Scott MOVED to approve item 3.4.2.

AYES: Wangler, Scott, Davis, Kuhn

NAYS: Abraham

Motion Carried

Trustee Simmons requested that representatives from Karoub Associates attend a future Board meeting to present a lobbying report and to meet the Board of Trustees.

3.4.2 Extension of Lobbyist
Karoub Associates
College-Wide

The Board of Trustees approved extending the appointment of Karoub Associates for the 2005-2006 fiscal year to provide lobbying services at a continuing fee of \$4,000 per month.

Trustee Davis MOVED to approve items 3.4.1, 3.4.3, 3.4.4 as consent agenda items

AYES: Wangler, Scott, Davis, Kuhn, Simmons

NAYS: Abraham

Motion Carried

3.4.1 Affiliation Agreement
With the Village of Oakland Woods
Exercise Science and Technology Program
Highland Lakes Campus

The Board of Trustees approved the College entering into an agreement with The Village of Oakland Woods, 420 South Opdyke Road, Pontiac, MI 48341-3145 and authorized the Chairperson to execute the agreement.

3.4.3 Purchase of Symantec Software Packages
College-Wide

The Board of Trustees approved purchasing Symantec computer software solutions from CDW government, Chicago, IL, at a cost not to exceed \$36,020 for the 2005-2006 fiscal year.

3.4.4 Purchase of Bookstore Fixtures
Southfield Campus

The Board of Trustees approved the purchase of fixtures for the Southfield Bookstore from Franklin Fixtures, Inc. at a cost not to exceed \$38, 130.

END OF CONSENT AGENDA – CONTRACTS AND PURCHASES

Trustee Simmons MOVED to approve action item 3.4.5 and Trustee Davis seconded the motion.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Simmons

NAYS: None Motion Carried

3.4.5 Contract with Computer Education Services Corp.
Workforce Development Services

The Board of Trustees approved the modification of the contract with CESC, to extend the contract expiration date from June 30, 2005 to June 30, 2006.

Trustee Abraham MOVED to approve action item 3.4.6 and Trustee Davis seconded the motion.

AYES: Wangler, Scott, Abraham, Davis, Kuhn, Simmons

NAYS: None Motion Carried

3.4.6 Contract with National Instruments
Workforce Development Services

The Board of Trustees approved a contract with National Instruments at cost not to exceed \$50,000 for LabView Basics 1 and 2, LabView Real-Time and LabView Field Programmable training through December 31, 2005.

4. ACADEMIC AND STUDENT AFFAIRS

4.1 Academic Senate Reports

None

4.2 Student Reports

None

4.3 Academic Initiatives

Vice Chairperson George Keith noted that the Higher Learning Commission (HLC) accepted the progress report on student outcomes previously submitted to them. No

further action is required.

5. OLD BUSINESS

None

6. NEW BUSINESS

None

7. COMMUNITY COMMENTS

7.1 Board Member Reports and Comments

- Vice Chairperson Anne Scott reported that the Business and Community Alliance (BCA) meeting held this afternoon was excellent. Dr. Debra Rowe spoke to the group about sustainable development; Cheryl Kozell reported on Emerging Sectors; and Andy Hillberry updated the group on the Strategic Plan.
- Vice Chairperson Scott reminded the Board about Golf for Scholarships outing on August 12.
- Trustee Abraham asked the College to provide a generic endorsement regarding the Oakland County Wireless Plan for approval at the July 18 Board meeting.

7.2 Labor Organizations and Associations

8. ADJOURNMENT

Chairperson Wangler adjourned the meeting at 7:40 p.m.

Respectfully submitted,

Patricia J. Funtik

Date

John Wangler, Chairperson

Phillip Abraham, Secretary