



Chancellor's Cabinet

Mary S. Spangler, Ed.D.
Chancellor

Clarence E. Brantley
Vice Chancellor
Administrative Services

George F. Keith, Ph.D.
Vice Chancellor
Academic and Student Affairs

Andrew R. Hillberry
Chief Information Officer

Catherine J. Rush
Chief Human Resources Officer

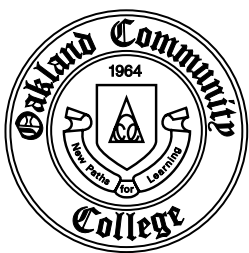
Sharon L. Blackman, Ed.D.
Campus President
Auburn Hills

Edward D. Callaghan, Ph.D.
Campus President
Orchard Ridge

Gordon F. May
Campus President
Highland Lakes

Martha R. Smydra, Ph.D.
Campus President
Royal Oak/Southfield

Pamela L. Kramer
Executive Assistant to the
Chancellor, (Resource)



Purpose: to keep the college informed about new and on-going issues being addressed by the Chancellor's Cabinet.

Chancellor's Cabinet

The Cabinet regularly meets one day each month to discuss *strategic* issues and 1/2-day each month to coordinate *operational* issues.

March 2005 Strategic Meeting Topics

1. *March Board agenda:* Review the draft in preparation for a meeting of the Board's Executive Officers where the agenda is discussed and finalized for distribution according to Board policy and the Open Meetings Act. **Leaders:** entire Cabinet
2. *Strategic Planning:* Task force charges for 2005 committees were reviewed; co-chairs were finalized; makeup of the individual task forces was considered to ensure the broadest range of participants; the agenda for the Steering Committee meeting was reviewed; the next orientation sessions for new task forces was reviewed; possible combining of task forces with related interests (global issues) was discussed. The flow for forwarding recommendations from task forces was considered and the role of the Steering Committee was addressed. The consensus was that CPC would receive task force recommendations for review and forwarding to the chancellor and the Steering Committee would focus on making process related decisions and the sharing of information among the task forces. Recommendations were received from Task Force # 6.2. **Leader:** Hillberry.
3. *HLC Assessment:* A draft of the mid-term report is ready to be reviewed and submitted at the end of March. **Leader:** Keith
4. *President's Search:* A report on the status of the search process for the OR president was provided. 6 candidates were invited; each candidate will participate in an open forum on the OR campus. **Leader:** Keith
5. *Safety/Security Report:* The quality of the report was acknowledged. Cabinet accepted the report, endorsed it, and turned over its implementation to the Vice Chancellor of Administrative Services. Recommendations will begin to be implemented. **Leader:** Brantley
6. *Leadership Oakland:* Chancellor's Office will solicit recommendations from the administration and managers with the intention of submitting two names for participation. **Leader:** Spangler
7. *Legal Opinions:* Clarify which officers and administrators are authorized to seek opinions and advice from legal counsel representing the college in order to coordinate the activity and promote efficient and cost-effective use of these services. Legal opinions to be held in Chancellor's Office. **Leader:** Rush

March 2005 Operational Meeting Topics

There was no operational meeting in March since the OR Search Committee was interviewing presidential candidates. Two Cabinet officers committee members. The chancellor interviewed each of the six finalists individually and attended the open forums held at the OR campus.

Chancellor's Campus Visit Schedule

Members of the OCC Family are encouraged to visit the chancellor when she is on campus.

DATE	CAMPUS/EVENT	TIME	LOCATION
April 1	Highland Lakes/Groundbreaking Levinson Hall	1:30 pm - 3:30 pm	Levinson Hall
April 4	PDTC/New Employee Orientation	12:00 pm - 1:00 pm	Pontiac Center
April 14	Auburn Hills/Visit Oaxacan Students in Class	12:00 pm - 1:00 pm	B-203
April 25	District Office/Brown Bag Lunch	11:30 am - 12:30 pm	Board Room
April 27	Orchard Ridge/Chancellor's Campus Visit	12:30 pm - 1:30 pm	Orchard Ridge
April 27	Southfield/Chancellor's Campus Visit	3:00 pm - 4:00 pm	President's Office
April 28	Auburn Hills/College Academic Senate	3:15 pm - 5:00 pm	Auburn Hills

Chancellor's Advisory Council

Mary S. Spangler, Ed.D.
Chancellor

Clarence E. Brantley
Vice Chancellor
Administrative Services

Janice Brown-Williams
Director
Student Services

David Dell
Public Safety Officer

Gerald E. Faye
Chairperson
College Academic Senate

Andrew R. Hillberry
Chief Information Officer

George F. Keith, Ph.D.
Vice Chancellor
Academic and Student Affairs

Gordon F. May
Campus President
Highland Lakes

Mary Ann McGee
Chairperson
Academic Senate
Orchard Ridge Campus

Barbara Sadecki
Faculty Secretary

Mary Ston
Vice Chairperson
College Academic Senate

Advisory Students

Michele Berry
Suzanne Parini

Alex Prokic
Paul Salgado
Leah Yurasek

Purpose: to keep the college informed about new and on-going issues being addressed by the Chancellor's Cabinet.

Chancellor's Advisory Council (CAC)

CAC regularly meets on the first Friday of each month. The session is open to the entire College community and provides an opportunity for the chancellor to gather input on issues that are strategic and operational. Minutes are recorded and posted on Infomart. Membership is representative, and recommendations to the chancellor are based on consensus. Full minutes are posted on InfoMart.

There was no meeting of the CAC in March because the faculty were on winter break.

Consensus Items

NA

Discussion Items

NA

Chancellor's Advisory Council Meeting Schedule

Members of the OCC Family are invited to attend these open meetings. Supervisor approval is required.

DATE	MEETING	TIME/PLACE
May 6	Scheduled	9:00 - 11:00 am / Board Room